

Chevy Chase Village

Permitting and Code Enforcement Activity February 2011

In addition to new building and tree removal permits issued, the following activity occurred during the month of February:

Queries:

Approximately 90 calls were received requesting information regarding:

- what work requires a permit
- what types of permits are required.
- general assistance with the permitting process.

Walk-Ins:

Approximately 46 people come in for assistance with building permits. This included residents, architects and contractors with questions about the permitting process, requests for applications, requests for plats, Pre-Design Review Meetings, requests for Municipality Letters, review of applications, requests to review documents of public record, modifications of drawings, issuance of permits and filing for appeals.

Enforcement Issues:

Calls from residents or routine patrols initiated enforcement regarding:

- unpermitted real estate sign.
- need for additional tree protection.
- Unscreened porta-john.
- unpermitted planting in the public right-of-way.
- requests for information regarding concerns about proposed work at an address.
- work begun prior to installation of tree protection.

Each of these entailed visit(s) to the address and/or follow-up procedures by staff intended to assist residents and/or their contractors to bring projects into compliance.

Tree Related Activity:

In addition to tree protection measures required by the Village permitting process, the following occurred:

- requests for tree preservation plans related to construction projects.
- tree inspections for trees in the Village public rights-of-way.
- tree removal requests.
- tree inspections on private property.
- concerns regarding trees and utility wires.
- courtesy permits for fallen trees due to storm damage.
- concerns about impact of neighboring proposed project impact on tree.

Municipality Letters:

Seven (7) municipality Letters were prepared this month.

Pre-Design Review Meetings

Two (2) people came in for preliminary reviews of projects.

Appeals:

There was one (1) tree removal appeal application prepared for the March 14 Board meeting.

License to use the Public Rights-of-Way:

No new licenses to use the public right-of-way were prepared this month.

-compiled by Ellen Sands, Permitting and Code Enforcement Coordinator